

Delivery and Packing Regulations

Revised: November / 2011

Delivery and packing regulations are an integral part of msp druck und medien gmbh Terms and Conditions of Purchasing.

1. Good in

Goods in are received Monday – Friday between 7am and 5pm. Unloading is by way of forklift truck.

2. Notification

Notification of deliveries containing more than two pallets have to be made to einnkauf@msp-druck.de or via telephone to our purchasing department on (+49 2475 9202-40) 24 hours in advance.

3. Delivery quality

1. Paper is to be delivered unreamed on Flex pallets.
2. Goods deviating from point 1 are to be delivered on exchangeable Euro flat pallets 1200x800 mm, DIN15146/ 2, RAL-RG 993.
3. Maximum pallet height 130cm (including pallet). The surface area must not be exceeded.
4. The total weight per pallet must not exceed 700 Kg.
5. Load restraint is to be preferably, pure non coloured, PE stretch film. Packaging should be used which will allow further transport of the goods in the same packaging.
6. Only single origin pallets will be accepted.
7. Goods deliveries are to be neutrally flagged.
8. Deviating delivery conditions due to goods specification are to be advised as per the notification instruction in point 2.

Failure to observe the delivery regulations will result in the vendor being charged for additional expenses incurred. Damage caused to goods in transport which can attributed to insufficient or unsuitable packaging will be charged to the vendor.

4. Labelling

Deliveries must be labelled with Code 39 (ISO/IEC 16388) barcodes. Deviating barcode types may only be used with our written permission. All barcodes must display the msp order and article number. All labeling is to be attached to the front side and must be fully legible.

5. Transport packaging

Transport packaging is to be taken back and disposed of free of charge by the vendor in accordance with the packaging legislation.

Document source:

globalfolder/organisation/legals/procurement/111124_Anliefer- und Verpackungsvorschriften_en.docx

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